

## **Health Care Access Clinic Position Description**

Job Title: Social Worker/Navigator

Reports to: Clinic Manager

Position Purpose:

Support the clinic staff in assisting patients with navigation of community agencies and resources in order to meet patient needs. Provide crisis counseling and case management.

Required Qualifications:

1. Master's degree in Social Work.
2. Licensed in social work at the LSCSW level in the state of Kansas for a minimum of 2 years.
3. Experience with negotiation and conflict resolution skills to effectively serve a diverse population.
4. Possess clinical problem solving and critical thinking skills.
5. Demonstrated expertise as a therapist in order to provide exceptional program standards.
6. Experience with providing on site mental health and substance abuse crisis intervention, screenings and assessments.
7. Experience with providing brief therapy.
8. Capable of accurately and in a timely manner maintaining appropriate case files, documentation of progress notes, treatment plans, etc. through electronic health records.
9. Experience in working collaboratively with clinic staff and local human service organizations, treatment centers, and other community based organizations in order to facilitate appropriate care coordination, navigation, information and referral.
10. Supports the mission and vision of Health Care Access.

Preferred Qualifications/Abilities/Skills:

- Experience with crisis intervention.
- Experience in supervision and training.
- Experience in group therapy.
- Experience in DSM-IV-TR diagnosis and assessment of mental status.
- Experience in outreach and prevention.
- Experience in working collaboratively with a diverse population of clients.
- Experience with navigation of interagency referral services.
- Experience with domestic violence and linking to community resources.
- Experience with drug and alcohol addiction and linking to community resources.
- Ability to work cooperatively on health care team, to take initiative and to be flexible in response to demands and challenges of the position.
- Ability to understand the needs of the medically indigent.

- General knowledge of health and medical services of the Clinic and social services in Douglas County.
- Strong written and verbal communication skills.
- Demonstrated competence and adherence to professionalism.
- Ability to identify and analyze problems; plan, evaluate and implement effective solutions.
- Ability to function autonomously and as a team member.
- Ability to supervise the clinics behavioral health volunteers and/or students.
- Trained in Electronic Medical Records.
- Assertive.
- Ability to multi-task.
- Organization ability.
- Attend professional educational training opportunities to maintain skill level and knowledge as resources permit.
- Other duties as assigned by upper management.

Education and Licensure:

Maintain a current license in social work at the LSCSW level in the state of Kansas  
Tuberculosis Checked Annually

Working Conditions:

Full time employment  
30 minute paid lunch  
Three month probationary period

To apply: Email cover letter, resume, list of three references to [Info@healthcareaccess.org](mailto:Info@healthcareaccess.org) or mail to Health Care Access, 330 Maine, Lawrence KS 66044 Attn: Kim Johnson.